



MIAMI COUNTY RECYCLING DISTRICT

MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING

MONDAY, AUGUST 15, 2016 1:00 P.M.

MIAMI COUNTY RECYCLING DISTRICT

2651 W LOGANSPOUT ROAD PERU, IN

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday, August 15, 2016 at 1:00 P.M. in the District Conference Room at the Miami County Recycling District located at 2651 West Logansport Road, Peru, Indiana.

Attending:

Board Members: Larry West–Chairman–County Commissioner, Don Morris–Vice–Chairman–Town of Converse, Joshua Francis –County Commissioner, Jerry Hamman–County Commissioner, Shirley Mull–County Council, Tom Gustin–City Council, Gabriel Greer–Mayor of Peru.

Absent: None.

Staff Attending: Samantha St. John–Director, Bill Berkshire–Legal Counsel.

Absent: Carla Weaver–Assistant Director/Recording Secretary (working normal check-in and unloading of materials).

Others: Bobbie Dausch, Mike Rorvik– Contractor for the District, Jon Faust–Citizen’s Advisory Committee, Ron Dausch, Debbie Hackman–Indiana RCAP.

Call to Order: Chairman Larry West called the meeting to order at 1:01 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the July 18, 2016 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes; Mr. Francis seconded. Motion carried (7–0).*

Approval of Financial Report and Claims:

- Board members reviewed the Financial report and claims. Mr. West asked why the Board received a copy of the entire bank statement. Mrs. St. John replied

she was supplying as much financial information to the board as possible in anticipation of new internal control standards. Mr. West also questioned the frequency of mowing the district grounds. Mrs. St. John replied that she had been having the property mowed weekly to keep it looking nice. Mr. West suggested backing off as fall approached. *Mr. Gustin motioned to approve the financial report and claims; Mrs. Mull seconded. Motion carried (7-0).*

Director's Report:

- Mrs. St. John supplied the information the board requested about the other districts that have a flat fee that are collected on the property taxes. She sent a survey to the counties that collect the fees for the solid waste districts. She will email the full surveys to the board. Mr. Hamman asked if there were districts that outsourced the billing processing. Mrs. St. John replied she has been looking into companies that provide this service. Mr. Francis was concerned about the extra 500-1,000 extra payments for people that currently have a property tax bill of \$0 that will now be making a payment. Mr. Hamman asked about providing payment to the treasurer's or auditor's office for the work. Some of the districts do, and some do not. Putting the Solid Waste bill on the property taxes will be a process for the 2018 collection year. Mrs. St. John will continue to look for companies to outsource the billing for the 2017 year.
- Mrs. St. John questioned the balance of the property tax bill for the 2015 pay 2016 bill. The taxes were pro-rated until the day the district purchased the building (September 1, 2015), but there is still a balance of approximately \$487.00. Mr. Berkshire will look into how to handle this.
- Mrs. St. John noted that Beautification Day is coming up on August 27, and all Board members are welcome to come out to the sites.

Lawyer's Report:

- Mr. Berkshire has started filing the 2015 unpaid bills. He has received some phone calls and some payments.

Old Business:

- Mrs. St. John noted there were no proposals received for the White Goods Request for Proposals. Mr. West asked if we had a solution. Mrs. St. John stated the district has a roll off container in place and they have been accepting white goods in the interim of not having a contractor. She has received no complaints, and people have been willing to bring them in. She noted that there was an issue with the old E-waste contractor and she needed

to find a new one. The contractor she found will also take white goods with Freon and remove it responsibly. She felt this would be a good solution, as they would pay the district per pound for the white goods. The per pound cost of CRT glass is significantly higher with the new contractor. The cost to dispose of CRT glass will possibly continue to rise to as much as .75 per pound by the end of the year. Mr. Francis questioned why there were changes made to the proposal specs. Mrs. St. John replied that she had checked to see what other districts had been doing and moved them to match what other districts were doing. Mrs. Dausch questioned the insurance requirements and the district's statement that they could use more than one contractor. Mrs. St. John noted that the insurance requirements and the district being able to use more than one contractor had always been a part of previous contracts. Mr. Morris noted that there are figures based on how much each pickup costs, and whether businesses could do the pickups. The proposal was written as a per pickup proposal only, rather than a flat fee OR per pick up. The previous request for proposal stated it was to be for a flat fee OR per pickup, but the board accepted the proposal from the Dausch's as both. Mr. Francis felt that the proposal was changed so nobody would submit a proposal. Mr. Berkshire noted that the board approved the specifications that were advertised. Mr. West questioned whether the board could give the contract directly back to the Dausch's without advertising for proposals again, as the original terms and money were stated at \$750.00 per week and \$21.50 per pickup. Mr. Berkshire said they could. *Mr. Francis motioned the board ask the Dausch's if they would continue picking up white goods as defined per Indiana Code as they previously had been doing for \$750.00 per week and \$21.50 per pickup, August will be pro-rated; Mrs. Mull seconded.* Mr. Berkshire stated this would be until the end of the year, and then there should be a discussion as to whether to add the pickup program next year. Mrs. St. John stated if there was a pickup program with this kind of cost, then there would have to be an increase in the Solid Waste fee next year. The board stated they think the services are being cut. Mrs. St. John re-iterated that on the contrary, the services have been expanded by allowing the public to drop off electronics every day during the hours of 8AM-4PM (40 hours per week) versus only 6 hours per week as it was previously. The public can drop off household chemicals and fluorescent bulbs every day during the hours of 8AM-4PM (40 hours per week) versus only 42 hours PER YEAR previously. *Ron and Bobbi Dausch (R & B Contracting) stated they were willing to resume picking up white goods only for \$750.00 per week and \$21.50 per pickup. Motion carried (6-1, with Mr. Morris opposing.)*

New Business:

- Mrs. St. John noted to the Board there is a possibility there could be a need for an additional appropriation with the building expenses and extra payroll expenses.
- Mr. Francis mentioned that he thinks there should be a subcommittee set up for employee evaluations. He is on other boards that have evaluations, and he feels something should be in place with the district also. He asks that Mr. West head up a committee for this. Mr. West asked if Mr. Greer and Mrs. Mull would like to be on the committee with him. Both agreed.

Public Comments: None.

Mrs. St. John noted to the Board that the next meeting will be held September 19th. There is a typo in the Agenda.

Next Board Meeting:

- BOARD OF DIRECTORS– SEPTEMBER 19, 2016 at 1:00 P.M. 2651 W LOGANSPOUR RD. PERU, IN 46970

Adjournment: *Adjournment was unanimous.*

Samantha ST John, Director

Larry West, Board Chairman